

Mindemoya Missionary Church

PRIVACY OF INFORMATION POLICY

Preamble: In a day when a person's personal information and identity are commonly stolen or readily shared by organizations, the internet or social media, we believe it is incumbent upon us to set reasonable boundaries around the personal information that our members and adherents entrust to us. The purpose of this policy is to clarify the boundaries and guidelines we establish for the protection and handling of such personal information.

1. It is understood that any and all personal information shared with and entrusted to Mindemoya Missionary Church (MMC) will only be used for the purposes and operations of this congregation and will not be shared with any person or agency beyond our congregation. It is also understood that all personal information entrusted to the members and adherents of MMC is not to be given to any other person or agency.
2. The only persons whose information may be shared will be officers and ministry leaders of MMC, and such sharing of information is restricted to the Evangelical Missionary Church of Canada (EMCC) to facilitate our shared purposes and operations as a member congregation of the EMCC. Such information will be limited to name, phone number and email address. Church officers and ministry leaders may share only their own personal information at their discretion with other organizations (such as a mission agency or a curriculum provider) for purposes of facilitating their service to MMC and its constituents.
3. Our Church Directory is only for use by MMC and its members and adherents and will not be given to any person(s) or agencies outside of our congregation. Persons who cease participation in MMC, have moved away or have begun attending another church are not entitled to new editions or updates to any directories they may have in their possession.
4. Our Birthday and Wedding Anniversary listings are only for the use of MMC, its staff, and persons who serve specific ministries of MMC that require such listings. These lists and any information on them may not be given to any person or agency outside of our staff or ministries.
5. Our email and telephone prayer lines are intended exclusively for the members and adherents of MMC. Persons who cease participation in MMC, have moved away or have begun attending another church, will be deleted from the prayer lines after a period of 1 year.
6. Sharing of prayer request by any medium is a very sensitive matter. We urge all our people to keep the following guidelines in mind: Communication of personal prayer requests is at the sharer's own discretion. Sharing requests for prayer on behalf of another person should be very general and discrete and with the person's permission. If prayer requests are shared to our email prayer list, we reserve the right to edit such requests to make them more general and discrete.
7. The specific donations or giving habits of any individual or household are never to be shared or discussed with anyone. Such information is entirely confidential, and is accessible only to the church's treasurer, the Canada Revenue Agency (CRA), the church's auditor, and the donor, who is entitled to a receipt for tax purposes.